Contact After Adoption or Guardianship: Child Welfare Agency and Family Interactions

NDACAN Dataset Number 261
CODEBOOK

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PREFACE

The data for *Contact After Adoption or Guardianship: Child Welfare Agency and Family Interactions* have been given to the National Data Archive on Child Abuse and Neglect (NDACAN) for public distribution by Nancy Rolock, Kevin White, Heather Ringeisen, Rose Domanico, Rong Bai, and Leyla Stambaugh. Funding for the project was provided by Office of Planning, Research, and Evaluation, Administration for Children and Families U.S. Department of Health and Human Services (Award Number(s): HHSP233201500039I).

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Authors should acknowledge the National Data Archive on Child Abuse and Neglect (NDACAN) and the original collector(s) of the data when publishing manuscripts that use data provided by the Archive. Users of these data are urged to follow some adaptation of the statement below.

The data used in this publication were made available by the National Data Archive on Child Abuse and Neglect, Cornell University, Ithaca, NY, and have been used with permission. Data from *Contact After Adoption or Guardianship: Child Welfare Agency and Family Interactions* were originally collected by Nancy Rolock, Kevin White, Heather Ringeisen, Rose Domanico, Rong Bai, and Leyla Stambaugh. Funding for the project was provided by Office of Planning, Research, and Evaluation, Administration for Children and Families U.S. Department of Health and Human Services (Award Number(s): HHSP233201500039I). The collector(s) of the original data, the funder(s), NDACAN, Cornell University and their agents or employees bear no responsibility for the analyses or interpretations presented here.

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PUBLICATION SUBMISSION REQUIREMENT

In accordance with the terms of the *Data License* for this dataset, users of these data are required to notify the National Data Archive on Child Abuse and Neglect of any published work or report based wholly or in part on these data. A copy of any completed manuscript, thesis abstract, or reprint should be emailed to NDACANsupport@cornell.edu . Such copies will be used to provide our funding agency with essential information about the use of NDACAN resources and to facilitate the exchange of information about research activities among data users and contributors.

GUIDE TO THE CODEBOOK DOCUMENT

ACRONYMS AND ABBREVIATIONS

APM – Adoption program manager

KinGAP - The Kinship Guardianship Assistance Program

PAGI – Post Adoption and Guardianship Instability

LISTING OF VARIABLE METADATA BY VARIABLE POSITION

AGENCY ADOPTION STUDY FILE

Label: Agency Adoption Survey Data

Number of Observations: 50
Number of Variables: 139
Organization of Data Set: One record per CASEID

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
CASEID	Participant Identifier	**OTHER**	Data present	50	100.00
GUARDIANSHIP	Guardianship	0		12	24.00
		1		38	76.00
A1_A_REGCON	Does your agency have regular contact with families after adoption?	1	Yes	24	48.00
		2	No	15	30.00
			Missing	11	22.00
A2_A_1_NEWS	What types of regular contact does your agency have with families after adoption? Newsletter for adoptive families	1	Yes	12	24.00
		2	No	11	22.00
			Missing	27	54.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A2_A_2_WLLB	What types of regular contact does your agency have with families after adoption? Agency sends letter/form to adoptive parents to ascertain well-being of child in their care or check-up on status of child (well-being letter)	1	Yes	12	24.00
		2	No	12	24.00
			Missing	26	52.00
A2_A_3_SERV	What types of regular contact does your agency have with families after adoption? Agency follow-up after a parent or child's request for service or support	1	Yes	19	38.00
		2	No	4	8.00
			Missing	27	54.00
A2_A_4_PAS	What types of regular contact does your agency have with families after adoption? Agency follow-up after a parent or child has completed post-adoption services	1	Yes	12	24.00
		2	No	11	22.00
			Missing	27	54.00
A2_A_5_ASUB	What types of regular contact does your agency have with families after adoption? Agency follow-up after a parent requests a change to their adoption subsidy.	1	Yes	21	42.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		2	No	2	4.00
			Missing	27	54.00
A2_A_6_AGR	What types of regular contact does your agency have with families after adoption? Agency follow-up after a parent requests a change to the services outlined in their adoption agreement	1	Yes	18	36.00
		2	No	5	10.00
			Missing	27	54.00
A2_A_7_OTH	What types of regular contact does your agency have with families after adoption? Other.	1	Yes	7	14.00
		2	No	16	32.00
			Missing	27	54.00
A3_A_NEWS	You indicated that your agency has a newsletter designed for adoptive families. How often is the newsletter sent to adoptive families?	1	Once a month	4	8.00
		2	Once a quarter	4	8.00
		3	Twice a year	2	4.00
		4	Once a year	0	0.00
		5	Other	1	2.00
			Missing	39	78.00
A4_A_NEWS_M1	Who does your agency send the newsletter to? Parents who have adopted through your agency within a certain number of years	0	Not Selected	49	98.00
		1	Selected	1	2.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A4_A_NEWS_M2	Who does your agency send the newsletter to? Parents who are currently receiving an adoption subsidy	0	Not Selected	45	90.00
		1	Selected	5	10.00
A4_A_NEWS_M3	Who does your agency send the newsletter to? Parents who have ever received services from your agency after adoption	0	Not Selected	47	94.00
		1	Selected	3	6.00
A4_A_NEWS_M4	Who does your agency send the newsletter to? All parents who have ever adopted a child through your agency	0	Not Selected	46	92.00
		1	Selected	4	8.00
A4_A_NEWS_M5	Who does your agency send the newsletter to? Children or youth who exited foster care through adoption	0	Not Selected	48	96.00
		1	Selected	2	4.00
A4_A_NEWS_M6	Who does your agency send the newsletter to? Other -Please specify	0	Not Selected	47	94.00
		1	Selected	3	6.00
A5_A_1_CON	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Contact info for adoptive parents: Y or N	1	Yes	8	16.00
		2	No	2	4.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
			Missing	40	80.00
A5_A_2_DEMG	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Demographic info for adoptive parents: Y or N	1	Yes	2	4.00
		2	No	8	16.00
			Missing	40	80.00
A5_A_3_CLIV	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Where the adopted child or youth is currently living : Y or N	1	Yes	6	12.00
		2	No	4	8.00
			Missing	40	80.00
A5_A_4_HLTH	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Physical health status of adopted child, youth, or adoptive family: Y or N	1	Yes	3	6.00
		2	No	6	12.00
			Missing	41	82.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A5_A_5_EDU	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Educational status of the adopted child or youth: Y or N	1	Yes	7	14.00
		2	No	3	6.00
			Missing	40	80.00
A5_A_6_FIN	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? If the adoptive parent(s)is providing financial support for child: Y or N	1	Yes	7	14.00
		2	No	3	6.00
			Missing	40	80.00
A5_A_7_MENT	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Mental health status or needs of the adopted child or youth: Y or N	1	Yes	5	10.00
		2	No	5	10.00
			Missing	40	80.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A5_A_8_OTH	Agency sends well-being letter/form to adoptive parents to ascertain well-being or check-up on status of child in their care. What type of info is requested? Other: Y or N	1	Yes	2	4.00
		2	No	8	16.00
			Missing	40	80.00
A6_A_WELLB	How frequently does your agency send the well-being letter?	1	At least twice a year	0	0.00
		2	At least once a year	8	16.00
		3	Other	2	4.00
			Missing	40	80.00
A11_A_WELLB_M1	How are well-being letter responses received back from families? E-mail	0	Not Selected	43	86.00
		1	Selected	7	14.00
A11_A_WELLB_M2	How are well-being letter responses received back from families? Phone	0	Not Selected	45	90.00
		1	Selected	5	10.00
A11_A_WELLB_M3	How are well-being letter responses received back from families? Mail	0	Not Selected	42	84.00
		1	Selected	8	16.00
A11_A_WELLB_M4	How are well-being letter responses received back from families? Other	0	Not Selected	48	96.00
		1	Selected	2	4.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A12_A_WELLB	Are the well-being letter responses that your agency receives recorded and maintained in some way?	1	Yes	8	16.00
		2	No	1	2.00
			Missing	41	82.00
A14_A_WELLB_M1	How are well-being letter responses recorded/maintained? Formal, structured record (e.g., an excel sheet or data base that lists family ID and associated activity)	0	Not Selected	46	92.00
		1	Selected	4	8.00
A14_A_WELLB_M2	How are well-being letter responses recorded/maintained? Electronic database (e.g., administrative data system, SACWIS)	0	Not Selected	44	88.00
		1	Selected	6	12.00
A14_A_WELLB_M3	How are well-being letter responses recorded/maintained? Informal staff notes that the agency keeps (electronic or paper notes)	0	Not Selected	47	94.00
		1	Selected	3	6.00
A14_A_WELLB_M4	How are well-being letter responses recorded/maintained? Other	0	Not Selected	49	98.00
		1	Selected	1	2.00
A15_A_WELLB	Once well-being letter responses are received, how long are they stored in your system?	1	A month	0	0.00
		2	Less than 6 months	0	0.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		3	About a year	1	2.00
		4	Other	7	14.00
			Missing	42	84.00
A16_A_WELLB	When adoptive families do not respond to the well-being letter, does your agency try to follow-up with them again?	1	Yes	4	8.00
		2	No	4	8.00
			Missing	42	84.00
A17_A_WELLB_M1	How does agency use responses to well-being letters? To plan tailored outreach to a family that is specific to their needs	0	Not Selected	47	94.00
		1	Selected	3	6.00
A17_A_WELLB_M2	How does agency use responses to well-being letters? To check-in on well-being (e.g., mental health, physical health, behavioral health, etc.) of children	0	Not Selected	45	90.00
		1	Selected	5	10.00
A17_A_WELLB_M3	How does agency use responses to well-being letters? For some other purpose	0	Not Selected	45	90.00
		1	Selected	5	10.00
A18_A_REQ	Agency follows-up with adoptive family after request for service/support. Are follow-ups after a request for service or support recorded and maintained?	1	Yes	13	26.00
		2	No	3	6.00
			Missing	34	68.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A19_A_REQ_M1	How follow-ups after request for service/support recorded and maintained? Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	0	Not Selected	43	86.00
		1	Selected	7	14.00
A19_A_REQ_M2	How follow-ups after request for service or support recorded and maintained? Electronic database (e.g., administrative data system, SACWIS)	0	Not Selected	42	84.00
		1	Selected	8	16.00
A19_A_REQ_M3	How follow-ups after request for service or support recorded and maintained? Informal staff notes that the agency keeps (e.g., electronic or paper notes)	0	Not Selected	45	90.00
		1	Selected	5	10.00
A19_A_REQ_M4	How follow-ups after request for service or support recorded and maintained? Other	0	Not Selected	46	92.00
		1	Selected	4	8.00
A20_A_REQ_M1	What type information is recorded and maintained in some way? Type of support or service requested	0	Not Selected	37	74.00
		1	Selected	13	26.00
A20_A_REQ_M2	What type information is recorded and maintained in some way? Whether the support or service was provided	0	Not Selected	37	74.00
		1	Selected	13	26.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A20_A_REQ_M3	What type information is recorded and maintained in some way? Contact information for the adoptive parents (such as names, addresses)	0	Not Selected	38	76.00
		1	Selected	12	24.00
A20_A_REQ_M4	What type information is recorded and maintained in some way? Where the adopted child or youth is living	0	Not Selected	39	78.00
		1	Selected	11	22.00
A20_A_REQ_M5	What type information is recorded and maintained in some way? Physical health status of the adopted child, youth, or the adoptive family	0	Not Selected	41	82.00
		1	Selected	9	18.00
A20_A_REQ_M6	What type information is recorded and maintained in some way? Educational status of the adopted child or youth	0	Not Selected	41	82.00
		1	Selected	9	18.00
A20_A_REQ_M7	What type information is recorded and maintained in some way? Mental health status or needs of the adopted child or youth	0	Not Selected	38	76.00
		1	Selected	12	24.00
A21_A_COMP_M1	How does agency follow-up with adoptive family/child after completed services? E-mail	0	Not Selected	43	86.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		1	Selected	7	14.00
A21_A_COMP_M2	How does agency follow-up with adoptive family/child after completed services? Phone	0	Not Selected	42	84.00
		1	Selected	8	16.00
A21_A_COMP_M3	How does agency follow-up with adoptive family/child after completed services? Mail	0	Not Selected	45	90.00
		1	Selected	5	10.00
A21_A_COMP_M4	How does agency follow-up with adoptive family/child after completed services? Other	0	Not Selected	48	96.00
		1	Selected	2	4.00
A22_A_COMP	Are follow-ups after receipt of services recorded and maintained in some way?	1	Yes	8	16.00
		2	No	2	4.00
			Missing	40	80.00
A23_A_COMP	How are follow-ups after receipt of services recorded and maintained?	1	Formal, structured record (e.g., an excel sheet or data base that lists family ID and associated activity)	2	4.00
		2	Electronic database (e.g., administrative data system, SACWIS)	2	4.00
		3	Informal staff notes that the agency keeps (electronic or paper notes)	1	2.00
		4	Inquiries from an agency website	0	0.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		5	Through regular reports from the private agencies that contain information on the services they provide	2	4.00
		6	Other	1	2.00
			Missing	42	84.00
A24_A_COMP_M 1	What type information is recorded and maintained in some way? Type of service requested	0	Not Selected	42	84.00
		1	Selected	8	16.00
A24_A_COMP_M 2	What type information is recorded and maintained in some way? Whether the service was provided	0	Not Selected	42	84.00
		1	Selected	8	16.00
A24_A_COMP_M 3	What type information is recorded and maintained in some way? Length of services (e.g., number of months)	0	Not Selected	42	84.00
		1	Selected	8	16.00
A24_A_COMP_M 4	What type information is recorded and maintained in some way? Contact information for the adoptive parents (such as names, addresses)	0	Not Selected	42	84.00
		1	Selected	8	16.00
A24_A_COMP_M 5	What type information is recorded and maintained in some way? Where the adopted child or youth is living	0	Not Selected	43	86.00
		1	Selected	7	14.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A24_A_COMP_M6	What type information is recorded and maintained in some way? Physical health status of the adopted child, youth, or the adoptive family	0	Not Selected	44	88.00
		1	Selected	6	12.00
A24_A_COMP_M7	What type information is recorded and maintained in some way? Educational status of the adopted child or youth	0	Not Selected	44	88.00
		1	Selected	6	12.00
A24_A_COMP_M8	What type information is recorded and maintained in some way? Mental health status or needs of the adopted child or youth	0	Not Selected	44	88.00
		1	Selected	6	12.00
A25_A_SUB_M1	What information is required to make change to their adoption subsidy? Formal written description of reason(s) for adoption subsidy change request	0	Not Selected	34	68.00
		1	Selected	16	32.00
A25_A_SUB_M2	What information is required to make change to their adoption subsidy? Documentation about needs/experiences of adopted child/youth from medical/mental health professional	0	Not Selected	33	66.00
		1	Selected	17	34.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A25_A_SUB_M3	What information is required to make change to their adoption subsidy? Documentation of types services that are needed, which not listed in adoption agreement	0	Not Selected	36	72.00
		1	Selected	14	28.00
A25_A_SUB_M4	What information is required to make change to their adoption subsidy? Other	0	Not Selected	49	98.00
		1	Selected	1	2.00
A26_A_SUB	Are adoption subsidy change requests recorded and maintained in some way?	0	0	32	64.00
		1	Yes	18	36.00
		2	No	0	0.00
A27_A_SUB	How are adoption subsidy change requests recorded and maintained in some way?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	1	2.00
		2	Electronic database (e.g., administrative data system, SACWIS)	11	22.00
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	2	4.00
		4	Through regular reports from the private agencies	0	0.00
		5	Other	4	8.00
			Missing	32	64.00
A28_A_SUB_M1	What type information is recorded and maintained? Type of subsidy change requested	0	Not Selected	33	66.00
		1	Selected	17	34.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A28_A_SUB_M2	What type information is recorded and maintained? Whether the subsidy change was approved	0	Not Selected	32	64.00
		1	Selected	18	36.00
A28_A_SUB_M3	What type information is recorded and maintained? Whether the subsidy change was implemented	0	Not Selected	32	64.00
		1	Selected	18	36.00
A28_A_SUB_M4	What type information is recorded and maintained? Contact information for adoptive parents (names, addresses)	0	Not Selected	33	66.00
		1	Selected	17	34.00
A28_A_SUB_M5	What type information is recorded and maintained? Where the adopted child/youth is living	0	Not Selected	35	70.00
		1	Selected	15	30.00
A28_A_SUB_M6	What type information is recorded and maintained? Physical health status of adopted child, youth, or adoptive family	0	Not Selected	36	72.00
		1	Selected	14	28.00
A28_A_SUB_M7	What type information is recorded and maintained? Educational status of the adopted child/youth	0	Not Selected	37	74.00
		1	Selected	13	26.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A28_A_SUB_M8	What type information is recorded and maintained? Mental health status or needs of adopted child/youth	0	Not Selected	36	72.00
		1	Selected	14	28.00
A29_A_CHNG	What information required for agency to change services in family's adoption agreement?	1	Formal written description of the reason(s) for the change in services	7	14.00
		2	Documentation about needs or experiences of the adopted child or youth from a medical or mental health professional	4	8.00
		3	Documentation of the types of services that are needed, which are not already listed in the adoption agreement	2	4.00
		4	Other	2	4.00
			Missing	35	70.00
A30_A_CHNG	Are these requests to change services recorded and maintained in some way?	1	Yes	15	30.00
		2	No	0	0.00
			Missing	35	70.00
A31_A_CHNG	How are requests to change services recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	1	2.00
		2	Electronic database (e.g., administrative data system, SACWIS)	11	22.00
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	2	4.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		4	Other	1	2.00
			Missing	35	70.00
A32_A_CHNG	Are there any processes or protocols in place to update adoptive family addresses in your data system?	0	0	35	70.00
		1	Yes	11	22.00
		2	No	4	8.00
A35_A_CHNG	Does your agency provide support and services to adoptive families?	0	0	35	70.00
		1	Yes	14	28.00
		2	No	1	2.00
A36_A_CHNG	Does your agency contract with another agency to provide support and services to adoptive families?	0	0	35	70.00
		1	Yes	14	28.00
		2	No	1	2.00
B1_A_CONT	Do adoptive families who need services contact your agency for help?	0	0	14	28.00
		1	Yes	35	70.00
		2	No	1	2.00
B2_A_HOW_M1	How adoptive families in need of services contact agency for help? Helpline for adoptive and/or guardianship families	0	Not Selected	33	66.00
		1	Selected	17	34.00
B2_A_HOW_M2	How adoptive families in need of services contact agency for help? Phone call to specific adoption staff at agency	0	Not Selected	18	36.00
		1	Selected	32	64.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B2_A_HOW_M3	How adoptive families in need of services contact agency for help? Phone call to specific adoption staff at different (public or private) agency that serves adoptive families	0	Not Selected	27	54.00
		1	Selected	23	46.00
B2_A_HOW_M4	How adoptive families in need of services contact agency for help? Phone call to a general number at the child welfare agency	0	Not Selected	26	52.00
		1	Selected	24	48.00
B2_A_HOW_M5	How adoptive families in need of services contact agency for help? Walk in or visit the office and request assistance	0	Not Selected	35	70.00
		1	Selected	15	30.00
B2_A_HOW_M6	How adoptive families in need of services contact agency for help? Through a website provided by the agency	0	Not Selected	28	56.00
		1	Selected	22	44.00
B2_A_HOW_M7	How adoptive families in need of services contact agency for help? Other	0	Not Selected	47	94.00
		1	Selected	3	6.00
B3_A_PUB	Does agency publicize how adoptive families should contact agency for assistance?	1	Yes	25	50.00
		2	No	11	22.00
			Missing	14	28.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B5_A_REC	Are requests from the adoptive family for help recorded and maintained in some way?	1	Yes	29	58.00
		2	No	6	12.00
			Missing	15	30.00
B6_A_HOWREC	How are requests from the adoptive family for help recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	3	6.00
		2	Electronic database (e.g., administrative data system, SACWIS)	14	28.00
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	9	18.00
		4	Other	4	8.00
			Missing	20	40.00
B7_A_CM	Do community members, school personnel, neighbors, faith community representatives, and others contact agency about child's service needs?	1	Yes	31	62.00
		2	No	5	10.00
			Missing	14	28.00
B8_A_CM_M1	How community members, school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Helpline for adoptive and/or guardianship families	0	Not Selected	39	78.00
		1	Selected	11	22.00

			Categorical		
Variable Name	**Variable Label**	**Values**	**Variable Label**	**Frequency**	**Percent**
B8_A_CM_M2	How community members, school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Phone call to general number at child welfare agency	0	Not Selected	21	42.00
		1	Selected	29	58.00
B8_A_CM_M3	How community members, school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Phone call to specific adoption staff members	0	Not Selected	28	56.00
		1	Selected	22	44.00
B8_A_CM_M4	How community members, school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Other	0	Not Selected	48	96.00
		1	Selected	2	4.00
B9_A_CM	Are community members' requests for help recorded and maintained in some way?	0	0	19	38.00
		1	Yes	17	34.00
		2	No	14	28.00
B10_A_CM	How are community members? Request for help recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	4	8.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		2	Electronic database (e.g., administrative data system, SACWIS)	5	10.00
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	5	10.00
		4	Other	3	6.00
			0	33	66.00
B11_A_FFY	Do former foster youth (youth who exited foster care through adoption) contact agency about service needs?	1	Yes	31	62.00
		2	No	5	10.00
			Missing	14	28.00
B12_A_FFY_M1	How former foster youth (youth exited foster care through adoption) contact agency about service needs? Helpline for adoptive and/or guardianship families	0	Not Selected	37	74.00
		1	Selected	13	26.00
B12_A_FFY_M2	How former foster youth (youth exited foster care through adoption) contact agency about service needs? Phone call to a general number at child welfare agency	0	Not Selected	22	44.00
		1	Selected	28	56.00
B12_A_FFY_M3	How former foster youth (youth exited foster care through adoption) contact agency about service needs? Phone call to specific adoption staff members	0	Not Selected	26	52.00
		1	Selected	24	48.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B12_A_FFY_M4	How former foster youth (youth exited foster care through adoption) contact agency about service needs? Walk in or visit the office and request assistance	0	Not Selected	30	60.00
		1	Selected	20	40.00
B12_A_FFY_M5	How former foster youth (youth exited foster care through adoption) contact agency about service needs? Other	0	Not Selected	43	86.00
		1	Selected	7	14.00
B13_A_FFY	Are requests for services by former foster youth recorded and maintained in some way?	1	Yes	21	42.00
		2	No	9	18.00
			Missing	20	40.00
B14_A_FFY	How requests for services by former foster youth recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	2	4.00
		2	Electronic database (e.g., administrative data system, SACWIS)	7	14.00
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	7	14.00
		4	Other	5	10.00
			Missing	29	58.00
C1_A_1_HMLS	In past year, has agency been notified when child/youth experiences one of following 'out of home' events: Homelessness after adoption	1	Yes	21	42.00
		2	No	13	26.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
			Missing	16	32.00
C1_A_2_IRC	In past year, has agency been notified when child/youth experiences one of following 'out of home' events: Institutional or residential care	1	Yes	32	64.00
		2	No	3	6.00
			Missing	15	30.00
C1_A_3_GHC	In past year, has agency been notified when child/youth experiences one of following 'out of home' events: Group home care	1	Yes	22	44.00
		2	No	12	24.00
			Missing	16	32.00
C1_A_4_RNWY	In past year, has agency been notified when child/youth experiences one of following 'out of home' events: Runs away from their adoptive home	1	Yes	26	52.00
		2	No	7	14.00
			Missing	17	34.00
C1_A_5_ANT	In past year, has agency been notified when child/youth experiences one of following 'out of home' events: Living with friends (other than roommate/partner) or relatives (couch surfing/temporary living arrangement)	1	Yes	30	60.00
		2	No	4	8.00
			Missing	16	32.00

			Categorical		
Variable Name	**Variable Label**	**Values**	**Variable Label**	**Frequency**	**Percent**
C2_A_FREQ	In past year, how often was agency notified that child/youth experienced 'out of home' event after adoption?	1	Once a month	7	14.00
		2	Once a quarter	12	24.00
		3	Twice a year	4	8.00
		4	Once a year	0	0.00
		5	Other	10	20.00
			Missing	17	34.00
C3_A_WHO_M1	Who notified agency that child/youth experienced 'out of home' event after adoption? Youth or child who is experiencing event	0	Not Selected	30	60.00
		1	Selected	20	40.00
C3_A_WHO_M2	Who notified agency that child/youth experienced 'out of home' event after adoption? Parent or other relative of child who is experiencing event	0	Not Selected	20	40.00
		1	Selected	30	60.00
C3_A_WHO_M3	Who notified agency that child/youth experienced 'out of home' event after adoption? School personnel	0	Not Selected	40	80.00
		1	Selected	10	20.00
C3_A_WHO_M4	Who notified agency that child/youth experienced 'out of home' event after adoption? Service provider	0	Not Selected	29	58.00
		1	Selected	21	42.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
C3_A_WHO_M5	Who notified agency that child/youth experienced 'out of home' event after adoption? Community member	0	Not Selected	35	70.00
		1	Selected	15	30.00
C3_A_WHO_M6	Who notified agency that child/youth experienced 'out of home' event after adoption? Another child welfare agency staff	0	Not Selected	33	66.00
		1	Selected	17	34.00
C3_A_WHO_M7	Who notified agency that child/youth experienced 'out of home' event after adoption? Other	0	Not Selected	44	88.00
		1	Selected	6	12.00
C4_A_OPT_M1	Once agency notified that child/youth has experienced 'out of home' event after adoption, what options for follow-up? Contact adoptive parents	0	Not Selected	17	34.00
		1	Selected	33	66.00
C4_A_OPT_M2	Once agency notified that child/youth has experienced 'out of home' event after adoption, what options for follow-up? Contact child	0	Not Selected	32	64.00
		1	Selected	18	36.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
C4_A_OPT_M3	Once agency notified that child/youth has experienced 'out of home' event after adoption, what options for follow-up? Contact private agency or service provider	0	Not Selected	31	62.00
		1	Selected	19	38.00
C4_A_OPT_M4	Once agency notified that child/youth has experienced 'out of home' event after adoption, what options for follow-up? Refer adoptive parent and/or child to additional services	0	Not Selected	23	46.00
		1	Selected	27	54.00
C4_A_OPT_M5	Once agency notified that child/youth has experienced 'out of home' event after adoption, what options for follow-up? Not able to do follow-ups	0	Not Selected	50	100.00
C4_A_OPT_M6	Once agency notified that child/youth has experienced 'out of home' event after adoption, what options for follow-up? Other	0	Not Selected	46	92.00
		1	Selected	4	8.00
D1_A_IDCH	When child is adopted through the foster care system, does the child ID change in your state data systems?	1	Yes	23	46.00
		2	No	11	22.00
			Missing	16	32.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
D2_A_FILE	Does agency keep a file that links the old and new IDs?	1	Yes	21	42.00
		2	No	2	4.00
			Missing	27	54.00
D3_A_LINK	If child who was previously adopted from foster care reenters child welfare system, would agency be able link back to child's old foster care records?	1	Yes	32	64.00
		2	No	3	6.00
			Missing	15	30.00
D4_A_AL	Has your agency linked these ID? S?	1	Yes	26	52.00
		2	No	6	12.00
			Missing	18	36.00
D5_A_FLAG	If child reenters foster care after adoption, is there flag (or field) in data system that indicates child had previously been adopted?	1	Yes	27	54.00
		2	No	8	16.00
			Missing	15	30.00
D6_A_MAND	Is the flag (or field) mandatory (e.g., one must complete the flag/field before advancing in the data system)?	1	Yes	14	28.00
		2	No	10	20.00
			Missing	26	52.00
D7_A_WHO	Typically, who populates the field indicating that a child is reentering foster care after adoption?	1	The person at your agency who initially comes into contact with the family	6	12.00
		2	A child protection investigator	6	12.00
		3	A child welfare caseworker	9	18.00
		4	Other	4	8.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
			Missing	25	50.00
D8_A_CONF	How confident that this flag (or field) captures most of the children who reenter foster care after adoption?	1	Extremely confident	4	8.00
		2	Very confident	10	20.00
		3	Moderately confident	8	16.00
		4	Slightly confident	1	2.00
		5	Not at all confident	4	8.00
			Missing	23	46.00

AGENCY GUARDIAN STUDY FILE

Label: Agency Guardian Survey Data

Number of Observations: 38
Number of Variables: 73
Organization of Data Set: One record per CASEID

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
CASEID	Unique Identifier for Participant	**OTHER**		38	100.00
GUARDIANSHIP	Guardianship	1		38	100.00
A1_G_REGCON	Does agency have regular contact with families after guardianship?	1	Yes	14	36.84
		2	No	10	26.32
			Missing	14	36.84
A2_G_1_NEWS	What types regular contact does agency have w/families after guardianship? Newsletter for guardianship families	1	Yes	4	10.53
		2	No	10	26.32
			Missing	24	63.16
A2_G_2_WLLB	What types regular contact does agency have w/families after guardianship? Agency sends letter/form to guardians to ascertain well-being of child in their care or check-up on status of child.	1	Yes	6	15.79
		2	No	8	21.05
			Missing	24	63.16

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A2_G_3_SERV	What types regular contact does agency have w/families after guardianship? Agency follow-up after guardian/child's request for service/support	1	Yes	12	31.58
		2	No	2	5.26
			Missing	24	63.16
A2_G_4_PAS	What types regular contact does agency have w/families after guardianship? Agency follow-up after guardian/child has completed post-guardianship services	1	Yes	5	13.16
		2	No	9	23.68
			Missing	24	63.16
A2_G_5_GSUB	What types regular contact does agency have w/families after guardianship? Agency follow-up after guardian requests change to guardianship subsidy	1	Yes	13	34.21
		2	No	1	2.63
			Missing	24	63.16
A2_G_6_AGR	What types regular contact does agency have w/families after guardianship? Agency follow-up after guardian requests change to services outlined in guardianship agreement	1	Yes	12	31.58
		2	No	1	2.63
			Missing	25	65.79

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A2_G_7_OTH	What types regular contact does agency have w/families after guardianship? Other	1	Yes	3	7.89
		2	No	9	23.68
			Missing	26	68.42
A3_G_NEWS	You indicated that agency has a newsletter designed for guardianship families. How often is newsletter sent to guardianship families?	1	Once a month	1	2.63
		2	Once a quarter	2	5.26
		3	Twice a year	1	2.63
		4	Once a year	0	0.00
		5	Other	0	0.00
			Missing	34	89.47
A4_G_NEWS_M1	Who does agency send newsletter to? Guardians who assumed guardianship through agency within certain number of years.	0	Not Selected	38	100.00
A4_G_NEWS_M2	Who does agency send newsletter to? Guardians who currently receiving guardianship subsidy	0	Not Selected	35	92.11
		1	Selected	3	7.89
A4_G_NEWS_M3	Who does agency send newsletter to? Guardians who ever received services from agency after guardianship	0	Not Selected	35	92.11
		1	Selected	3	7.89
A4_G_NEWS_M4	Who does agency send newsletter to? All guardians who ever assumed guardianship of a child through agency	0	Not Selected	37	97.37

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
		1	Selected	1	2.63
A4_G_NEWS_M5	Who does agency send newsletter to? Children/youth who exited foster care through guardianship	0	Not Selected	37	97.37
		1	Selected	1	2.63
A4_G_NEWS_M6	Who does agency send newsletter to? Other - please specify	0	Not Selected	38	100.00
A5_G_1_CON	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Contact info for guardians (name, address)	1	Yes	6	15.79
		2	No	0	0.00
			Missing	32	84.21
A5_G_2_DEMG	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Demographic info (age, gender, race) for guardians	1	Yes	1	2.63
		2	No	5	13.16
			Missing	32	84.21

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A5_G_3_CLIV	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Where child/youth current living	1	Yes	6	15.79
		2	No	0	0.00
			Missing	32	84.21
A5_G_4_HLTH	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Physical health status of child, youth, or guardians	1	Yes	2	5.26
		2	No	4	10.53
			Missing	32	84.21
A5_G_5_EDU	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Educational status of child/youth	1	Yes	4	10.53
		2	No	2	5.26
			Missing	32	84.21

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A5_G_6_FIN	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? If guardian providing financial support for child	1	Yes	6	15.79
		2	No	0	0.00
			Missing	32	84.21
A5_G_7_MENT	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Mental health statue/needs of child/youth	1	Yes	3	7.89
		2	No	3	7.89
			Missing	32	84.21
A5_G_8_OTH	Agency sends well-being letter/form to guardians to ascertain well-being of child in their care/check-up on status of child. What info requested in well-being letter? Other	1	Yes	1	2.63
		2	No	5	13.16
			Missing	32	84.21
A6_G_WELLB	How frequently does agency send well-being letter?	1	At least twice a year	0	0.00
		2	At least once a year	6	15.79
		3	Other	0	0.00
			Missing	32	84.21

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A12_G_WELLB	Are well-being letter responses that agency receives recorded and maintained in some way?	1	Yes	6	15.79
		2	No	0	0.00
			Missing	32	84.21
A17_G_WELLB_M1	How does agency use responses to well-being letters? To plan tailored outreach to family that is specific to needs	0	Not Selected	37	97.37
		1	Selected	1	2.63
A17_G_WELLB_M2	How does agency use responses to well-being letters? To check-in on well-being (e.g., mental health, physical health, behavioral health, etc.) of children	0	Not Selected	38	100.00
A17_G_WELLB_M3	How does agency use responses to well-being letters? For some other purpose	0	Not Selected	32	84.21
		1	Selected	6	15.79
A18_G_REQ	You indicated that agency follows-up with guardianship family after request for service or support. Are follow-ups after request for service/support recorded and maintained in some way?	1	Yes	11	28.95
		2	No	1	2.63
			Missing	26	68.42

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A21_G_COMP_M 1	Agency follows-up with guardianship family/child after completed post-guardianship services. How does agency follow-up w/guardianship family/child after completed services? E-mail	0	Not Selected	35	92.11
		1	Selected	3	7.89
A21_G_COMP_M 2	Agency follows-up with guardianship family/child after completed post-guardianship services. How does agency follow-up w/guardianship family/child after completed services? Phone	0	Not Selected	35	92.11
		1	Selected	3	7.89
A21_G_COMP_M 3	Agency follows-up with guardianship family/child after completed post-guardianship services. How does agency follow-up w/guardianship family/child after completed services? Mail	0	Not Selected	34	89.47
		1	Selected	4	10.53
A21_G_COMP_M 4	Agency follows-up with guardianship family/child after completed post-guardianship services. How does agency follow-up w/guardianship family/child after completed services? Other	0	Not Selected	38	100.00
A22_G_COMP	Are follow-ups after receipt of services recorded and maintained in some way?	1	Yes	3	7.89
		2	No	2	5.26

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
			Missing	33	86.84
A25_G_SUB_M1	What info is required to make change to guardianship subsidy? Formal written description of reason(s) for guardianship subsidy change request	0	Not Selected	27	71.05
		1	Selected	11	28.95
A25_G_SUB_M2	What info is required to make change to guardianship subsidy? Documentation about needs/experiences of child/youth from medical or mental health professional	0	Not Selected	28	73.68
		1	Selected	10	26.32
A25_G_SUB_M3	What info is required to make change to guardianship subsidy? Documentation of types of services that are needed, which are not listed in guardianship agreement	0	Not Selected	31	81.58
		1	Selected	7	18.42
A25_G_SUB_M4	What info is required to make change to guardianship subsidy? Other	0	Not Selected	35	92.11
		1	Selected	3	7.89
A26_G_SUB	Are guardianship subsidy change requests recorded and maintained in some way?	1	Yes	12	31.58
		2	No	0	0.00
			Missing	26	68.42

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
A29_G_CHNG	Agency receives requests from guardianship families to change services outlined in guardianship agreement. What info required for agency to change services in family's guardianship agreement?	1	Formal written description of the reason(s) for the change in services	6	15.79
		2	Documentation about needs or experiences of the child or youth from a medical or mental health professional	3	7.89
		3	Documentation of the types of services that are needed, which are not already listed in the guardianship agreement	0	0.00
		4	Other	3	7.89
			Missing	26	68.42
A30_G_CHNG	Are these requests to change services recorded and maintained in some way?	1	Yes	12	31.58
		2	No	0	0.00
			Missing	26	68.42
A35_G_CHNG	Does agency provide support and services to guardianship families?	1	Yes	11	28.95
		2	No	1	2.63
			Missing	26	68.42
A36_G_CHNG	Does agency contract with another agency to provide support and services to guardianship families?	1	Yes	11	28.95
		2	No	1	2.63
			Missing	26	68.42

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B1_G_CONT	Do guardianship families who need services contact agency for help?	1	Yes	22	57.89
		2	No	2	5.26
			Missing	14	36.84
B2_G_HOW_M1	How guardianship families in need of services typically contact agency for help? Helpline for adoptive and/or guardianship families	0	Not Selected	28	73.68
		1	Selected	10	26.32
B2_G_HOW_M2	How guardianship families in need of services typically contact agency for help? Phone call to specific guardianship staff members at agency	0	Not Selected	22	57.89
		1	Selected	16	42.11
B2_G_HOW_M3	How guardianship families in need of services typically contact agency for help? Phone call to specific guardianship staff members at different (public or private) agency specifically serving guardianship families	0	Not Selected	25	65.79
		1	Selected	13	34.21
B2_G_HOW_M4	How guardianship families in need of services typically contact agency for help? Phone call to a general number at the child welfare agency	0	Not Selected	20	52.63
		1	Selected	18	47.37

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B2_G_HOW_M5	How guardianship families in need of services typically contact agency for help? Walk in or visit office and request assistance	0	Not Selected	29	76.32
		1	Selected	9	23.68
B2_G_HOW_M6	How guardianship families in need of services typically contact agency for help? Through website provided by agency	0	Not Selected	23	60.53
		1	Selected	15	39.47
B2_G_HOW_M7	How guardianship families in need of services typically contact agency for help? Other	0	Not Selected	37	97.37
		1	Selected	1	2.63
B5_G_REC	Are requests from the guardianship family for help recorded and maintained in some way?	1	Yes	17	44.74
		2	No	4	10.53
			Missing	17	44.74
B6_G_HOWREC	How are requests from the guardianship family for help recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	2	5.26
		2	Electronic database (e.g., administrative data system, SACWIS)	7	18.42
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	4	10.53
		4	Other	4	10.53
			Missing	21	55.26

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B7_G_CM	Do community members, such as school personnel, neighbors, faith community representatives, and others contact agency about child's service needs?	1	Yes	21	55.26
		2	No	3	7.89
			Missing	14	36.84
B8_G_CM_M1	How community members, such as school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Helpline for adoptive and/or guardianship families	0	Not Selected	27	71.05
		1	Selected	11	28.95
B8_G_CM_M2	How community members, such as school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Phone call to a general number at the child welfare agency	0	Not Selected	19	50.00
		1	Selected	19	50.00

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B8_G_CM_M3	How community members, such as school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Phone call to specific guardianship staff members	0	Not Selected	24	63.16
		1	Selected	14	36.84
B8_G_CM_M4	How community members, such as school personnel, neighbors, faith community representatives, and others contact agency about child's service needs? Other	0	Not Selected	37	97.37
		1	Selected	1	2.63
B9_G_CM	Are community members? requests for help recorded and maintained in some way?	1	Yes	11	28.95
		2	No	9	23.68
			Missing	18	47.37
B10_G_CM	How are community members? request for help recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	1	2.63
		2	Electronic database (e.g., administrative data system, SACWIS)	2	5.26
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	5	13.16
		4	Other	2	5.26
			Missing	28	73.68

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
B11_G_FFY	Do former foster youth (who exited foster care through guardianship) contact agency about service needs?	1	Yes	20	52.63
		2	No	4	10.53
			Missing	14	36.84
B13_G_FFY	Are requests for services by former foster youth recorded and maintained in some way?	1	Yes	14	36.84
		2	No	5	13.16
			Missing	19	50.00
B14_G_FFY	How are requests for services by former foster youth recorded and maintained?	1	Formal, structured call record (e.g., an excel sheet that lists family ID and associated activity)	1	2.63
		2	Electronic database (e.g., administrative data system, SACWIS)	5	13.16
		3	Informal staff notes that the agency keeps (e.g., electronic or paper notes)	3	7.89
		4	Other	4	10.53
			Missing	25	65.79
D1_G_IDCH	When child exits foster care through guardianship, does child ID change in your state data systems?	1	Yes	1	2.63
		2	No	22	57.89
			Missing	15	39.47
D2_G_FILE	Does agency keep a file that links the old and new IDs?	1	Yes	1	2.63
		2	No	0	0.00
			Missing	37	97.37

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
D3_G_LINK	If child in guardianship care comes back into the child welfare system, would agency be able to link back to the child's old foster care records?	1	Yes	22	57.89
		2	No	1	2.63
			Missing	15	39.47
D4_G_AL	Has agency linked these ID's?	1	Yes	15	39.47
		2	No	6	15.79
			Missing	17	44.74
D5_G_FLAG	If child reenters foster care after being placed w/legal guardian, is there flag (or field) in data system that indicates child had previously been placed w/legal guardian?	1	Yes	12	31.58
		2	No	11	28.95
			Missing	15	39.47
D6_G_MAND	Is flag (or field) mandatory (e.g., must complete flag/field before advancing in data system to next set of data entry screens)?	1	Yes	7	18.42
		2	No	4	10.53
			Missing	27	71.05
D7_G_WHO	Typically, who populates the field indicating that a child is reentering foster care after guardianship care?	1	The person at agency who initially comes into contact with the family	4	10.53
		2	A child protection investigator	3	7.89
		3	A child welfare caseworker	3	7.89
		4	Other	2	5.26
			Missing	26	68.42

Variable Name	Variable Label	Values	Categorical Variable Label	Frequency	Percent
D8_G_CONF	How confident are you that this flag (or field) captures most of the children who reenter foster care after guardianship care?	1	Extremely confident	3	7.89
		2	Very confident	2	5.26
		3	Moderately confident	4	10.53
		4	Slightly confident	1	2.63
		5	Not at all confident	2	5.26
			Missing	26	68.42