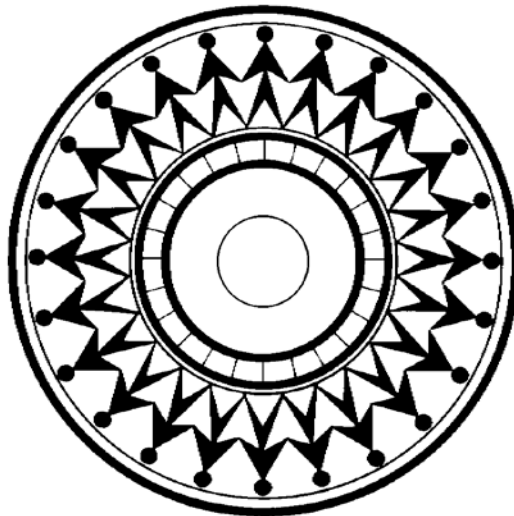


**AFCARS USER'S GUIDE
ADOPTION FILE
ANNUAL SUPPLEMENT, 2013
VERSION 1**

NDACAN DATASET NUMBER 190



National Data Archive on Child Abuse and Neglect

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PREFACE

The year 2013 data for the *Adoption and Foster Care Analysis and Reporting System (AFCARS)* have been given to the National Data Archive on Child Abuse and Neglect for public distribution by the Children's Bureau. Funding for the project was provided by the Children's Bureau, Administration on Children, Youth and Families, Administration for Children and Families, U.S. Department of Health and Human Services. This user's guide supplement orients the user to the AFCARS Adoption data for the year 2013, and should not be confused with the supplements detailing AFCARS data from earlier releases.

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ACKNOWLEDGEMENT OF SOURCE

Authors should acknowledge the National Data Archive on Child Abuse and Neglect and the original collector of the data when they publish manuscripts that use data provided by NDACAN. Users of these data are urged to follow some adaptation of the statement below.

The data used in this publication were made available by the National Data Archive on Child Abuse and Neglect, Cornell University, Ithaca, NY, and have been used with permission. Data from the *Adoption and Foster Care Analysis and Reporting System (AFCARS)* were originally collected by the Children's Bureau. Funding for the project was provided by the Children's Bureau, Administration on Children, Youth and Families, Administration for Children and Families, U.S. Department of Health and Human Services. The collector of the original data, the funder, NDACAN, Cornell University and their agents or employees bear no responsibility for the analyses or interpretations presented here.

PUBLICATIONS SUBMISSION REQUIREMENTS

In accordance with the *Terms of Use Agreement* for these datasets, users of these data are required to deposit a copy of any published work or report based wholly or in part on these data with NDACAN. A copy of any completed manuscript, thesis abstract, or reprint should be sent to the National Data Archive on Child Abuse and Neglect, Cornell University, Family Life Development Center, Beebe Hall, Ithaca, New York 14853. Such copies will be used to provide funding agencies with essential information about the use of NDACAN resources and to facilitate the exchange of information about research activities among data users and contributors.

PURPOSE OF THE 2013 USER'S GUIDE SUPPLEMENT

The *AFCARS User's Guide Annual Supplement, 2013* is intended for use with the *Adoption and Foster Care Analysis and Reporting System (AFCARS) User's Guide and Codebook*. The *User's Guide* contains a general overview of the AFCARS project and detailed descriptions of the variables contained in the adoption and foster care files. This *Supplement* contains information specific to the 2013 AFCARS *Adoption* dataset, *Ad2013v1*. This document contains

- a table specifying which states submitted data in the years 1995 through 2013
- a count of the number of records submitted by each state for the 2013 files
- explanatory footnotes provided by the states

PART 2

AFCARS 2013v1 ADOPTION FILE

2013V1 ADOPTION UNDUPLICATED RECORD COUNTS

States submit data to AFCARS twice a year; the first reporting period ends April 30 and the second September 30. Prior to each annual release, the Children's Bureau combines submissions for the two reporting periods and removes duplicate records. The table that follows lists the number of records contained in the unduplicated annual 2013 files by state.

<i>StFIPS</i>	<i>State</i>	<i>N</i>
01	Alabama	518
02	Alaska	328
04	Arizona	2,522
05	Arkansas	691
06	California	5,322
08	Colorado	782
09	Connecticut	490
10	Delaware	112
11	District of Columbia	110
12	Florida	3,415
13	Georgia	1,031
15	Hawaii	160
16	Idaho	206
17	Illinois	1,395
18	Indiana	961
19	Iowa	917
20	Kansas	674
21	Kentucky	797
22	Louisiana	731
23	Maine	214
24	Maryland	355
25	Massachusetts	799
26	Michigan	2,374
27	Minnesota	583
28	Mississippi	354
29	Missouri	1,231
30	Montana	165

<i>StFIPS</i>	<i>State</i>	<i>N</i>
31	Nebraska	586
32	Nevada	721
33	New Hampshire	110
34	New Jersey	927
35	New Mexico	310
36	New York	2,184
37	North Carolina	1,222
38	North Dakota	104
39	Ohio	1,244
40	Oklahoma	1,286
41	Oregon	768
42	Pennsylvania	1,878
44	Rhode Island	162
45	South Carolina	506
46	South Dakota	177
47	Tennessee	1,159
48	Texas	5,443
49	Utah	586
50	Vermont	179
51	Virginia	709
53	Washington	1,328
54	West Virginia	877
55	Wisconsin	800
56	Wyoming	86
72	Puerto Rico	19
Total Records		50,608

2013 ADOPTION STATE FOOTNOTES

States are encouraged, but not required, to provide explanatory footnotes along with their data submissions. The footnotes allow states to provide additional information they consider necessary for proper interpretation of their data. The footnotes may include such information as:

- general characteristics of the state's Adoption system
- characteristics of the population, including whether certain types of placements are included
- state definitions that differ from federal AFCARS definitions.

Footnotes for the 2013 versions of the Adoption data follow, sorted by element number and state. General state footnotes that are not specific to an element or period are given an element number of 00.

NDACAN strongly recommends that users review the 2013 footnotes that follow before attempting to analyze the AFCARS Adoption data.

FY2013 Adoption Footnotes

Element	State	Note
A00	Indiana	Due to late development of Adoption section in new system, data entry has not yet been completed for approximately 50% of finalized adoptions. These will be added in a subsequent submission.
A00	Louisiana	SEVERAL AFCARS DATA EXTRACTION CODE REVISIONS WERE COMPLETED PER TA REPORT FROM NRCCWDT.
A00	Utah	There are a total of 31 adoption maintenance cases that did not come from FC cases.
A00	Utah	There are a total of 16 adoption maintenance cases that did not come from FC cases.
A00	Utah	There are a total of 13 adoption maintenance cases that did not come from FC cases.
A00	Utah	There are a total of 25 adoption maintenance cases that did not come from FC cases.
A00	Utah	There are a total of 24 adoption maintenance cases that did not come from FC cases.
A01	Utah	There are a total of 3 cases where a child was adopted from a single adoptive parent whose rights were terminate. There is no legal father to report.
A03	Florida	SYSTEM GENERATED AFCARS ID NUMBER IS ENCRYPTED.
A03	Iowa	Record numbers are encrypted in data submission.
A03	Nebraska	THE ADOPTION RECORD NUMBER IS A UNIQUE NUMBER FOR CHILD WHICH HAS BEEN ENCRYPTED.
A03	Oregon	Difficulties with the Case Closure Batch in the new SACWIS prevented progression from Pre-Adoptive to Adoptive Cases until recently thus fewer Adoption Cases opened then FC Discharges to Adoption during the report period.

FY2013 Adoption Footnotes

Element	State	Note
A04	Iowa	The extract does not reflect private adoptions.
A05	Iowa	A date of birth is required. We do not estimate date of birth
A05	Michigan	ALL CHILDREN IDENTIFIED AS 18 YEARS OR OLDER ARE STILL WARDS OF THE STATE AND ARE CONSIDERED DEPENDENT CHILDREN
A06	Nebraska	CHILD WITH UNKNOWN SEX IS INCLUDED IN THE MALE CATEGORY.
A07	Nebraska	UNABLE TO DETERMINE INCLUDES PERSONS WITH RACE INDICATED AS OTHER.
A09	Iowa	Special needs includes: retardation; blind; deaf; physical; medical, emotional, or learning disability; substance abuse; racial background; age; sibling group; and delinquency.
A09	Nebraska	DETERMINATION OF SPECIAL NEEDS IS BASED ON WHETHER THE CHILD MEETS THE CRITERIA FOR SUBSIDY AS DEFINED BY THE STATE.
A10	Iowa	Special needs includes: retardation; blind; deaf; physical; medical, emotional, or learning disability; substance abuse; racial background; age; sibling group; and delinquency.
A10	Nebraska	STATE POLICY STATES THAT SPECIAL NEEDS ARE AGE, GENERALLY AGE 8 AND OLDER, SIBLING GROUPS OF 3 OR MORE TO BE PLACED TOGETHER, BEHAVIORAL, EMOTIONAL, PHYSICAL, OR MENTAL DISABILITY, AND RACE, BUT RACE INSUFFICIENT BY ITSELF.
A15	Iowa	Other conditions include a medical learning disability, medical condition, medical alcohol abuse and drug abuse.
A15	Nebraska	INCLUDES CHILDREN WITH ATTENTION DEFICIT DISORDER AND/OR INFECTIOUS DISEASES.
A17	Hawaii	THIS DATA IS NOT ALWAYS AVAILABLE WHEN THE CHILD IS ADOPTED AS IT IS NOT ON THE BIRTH CERTIFICATE, FATHER IS UNKNOWN OR HAS MOVED AWAY AND CANNOT BE LOCATED.
A17	Michigan	AGENCY REPORTED BIRTH YEAR OF BIRTH FATHER AS UNKNOWN. IN SOME CASES WHEN THE EXACT YEAR OF BIRTH WAS UNKNOWN, AN ESTIMATED YEAR WAS ENTERED.
A19	Montana	Customary adoptions through tribal courts require a tribal court to have legal authority over the child and modify the custodial and legal relationship of the birth parents with the child but do not terminate the birth parent's rights.
A19	Montana	Customary adoptions through tribal courts require a tribal court to have legal authority over the child and modify the custodial and legal relationship of the birth parents with the child but do not terminate the birth parent's rights.
A20	Montana	Customary adoptions through tribal courts require a tribal court to have legal authority over the child and modify the custodial and legal relationship of the birth parents with the child but do not terminate the birth parent's rights.
A20	Montana	Customary adoptions through tribal courts require a tribal court to have legal authority over the child and modify the custodial and legal relationship of the birth parents with the child but do not terminate the birth parent's rights.

FY2013 Adoption Footnotes

Element	State	Note
A21	Hawaii	CHILD WAS ADOPTED TWICE DUE TO DEATH OF FIRST ADOPTIVE PARENT (CHILD'S GRANDMOTHER). CHILD SUBSEQUENTLY ADOPTED BY ANOTRELATIVE. CLIENT #18662. CASE 48655 ADOPTION DATE 11/6/02. CASE 59464 ADOPTION DATE 12/12/00
A21	Hawaii	CHILDREN WERE ADOPTED TWICE DUE TO DEATH OF ADOPTIVE PARENT (CHILDREN'S GRANDMOTHER). CLIENT #'S134322,134323,169933. CASE # 59090. ADOPTION DATE 11/21/00. CASE # 54780. ADOPTION DATE 8/9/99.
A29	Indiana	Functionality to record step parent relationship to child was not completed until October; this data will be added in a subsequent submission.
A29	Iowa	Iowa does not track non-welfare stepparent adoptions.
A30	Indiana	Functionality to record other relationship to child was not completed until October; this data will be updated in a subsequent submission.
A30	Iowa	Iowa law defines relative as the fourth degree of consanguinity.
A30	Nebraska	INCLUDES GREAT AUNT/UNCLE, GRT GRANDPARENT, GRT GRT GRT GRANDPARENT, GRT GRT AUNT/UNCLE, GRT GRT GRT GRANDPARENT, GRT GRT GRT AUNT/UNCLE, ADOPTIVE SIBLING, BIOLOGICAL SIBLING, FIRST & SECOND COUSINS, GRANDPARENT, PARENT-IN-LAW, AUNT/UNCLE.
A30	Nebraska	FICTIVE KIN (IE. GODPARENTS) ARE NOT INCLUDED.
A32	Indiana	Functionality to record 'no relationship' to child was not completed until October; this data will be updated in a subsequent submission.
A33	Iowa	Due to Iowa law, we do not perform adoptions that would be considered as "another country" -- AFCARS value 3.
A34	Iowa	The extract does not reflect private, independent, tribal adoptions, birth parent adoptions.
A35	Florida	INCLUDES ONLY CHILDREN ENTERED IN THE INTEGRATED CHILD WELFARE SERVICES INFORMATION SYSTEM (ICWSIS) AND FLORIDA'S SACWIS WITH THE SAME CLIENT IDENTIFICATION NUMBER.
A35	Florida	CODED YES IF PAYMENT WAS MADE FOR MAINTENANCE SUBSIDY, WHETHER OR NOT TITLE IV-E.
A35	Michigan	FIELD WILL DIFFER BETWEEN 2011A AND 2011B DUE TO A NEW PAYROLL SYSTEM.
A36	Florida	INCLUDES ONLY CHILDREN ENTERED IN THE INTEGRATED CHILD WELFARE SERVICES INFORMATION SYSTEM (ICWSIS) AND FLORIDA'S SACWIS WITH THE SAME CLIENT IDENTIFICATION NUMBER.
A36	Florida	MOST RECENT MONTHLY AMOUNT PAID FOR MAINTENANCE SUBSIDY ONLY.
A36	Michigan	FIELD WILL DIFFER BETWEEN 2011A AND 2011B DUE TO A NEW PAYROLL SYSTEM.
A37	Florida	INCLUDES ONLY CHILDREN ENTERED IN THE INTEGRATED CHILD WELFARE SERVICES INFORMATION SYSTEM (ICWSIS) AND FLORIDA'S SACWIS WITH THE SAME CLIENT IDENTIFICATION NUMBER.
A37	Florida	CODED YES IF PAYMENT WAS MADE FOR MAINTENANCE SUBSIDY, TITLE IV-E.
A37	Michigan	FIELD WILL DIFFER BETWEEN 2011A AND 2011B DUE TO A NEW PAYROLL SYSTEM.

