



How to Open an SPSS Portable File

Based on SPSS version 13.0

STEP 1:

→Start SPSS

→If there is an SPSS icon on your desktop: double click on the icon

→if not, go to the start menu →programs→ select SPSS→ select SPSS for Windows)

STEP 2:

→Once you have started SPSS your screen should look similar to Figure 1 (how the screen looks will depend on the version of SPSS that you have. SPSS 11.5 is shown here).

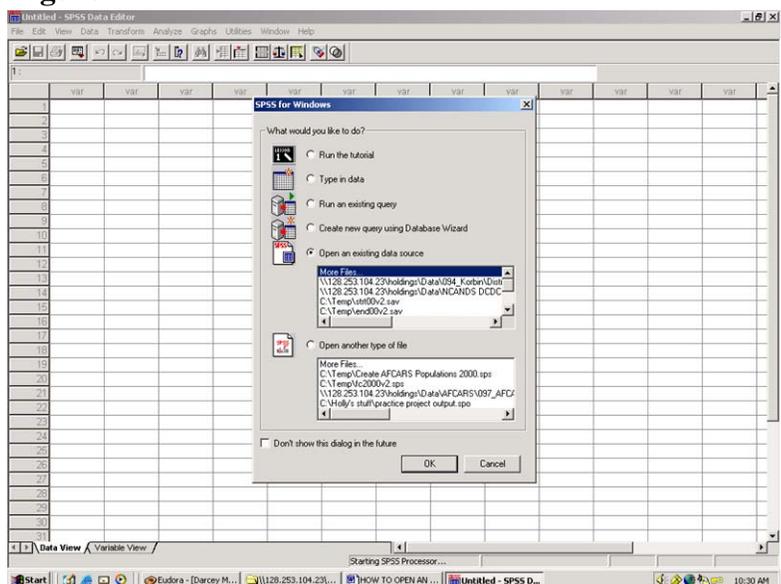
→In the “SPSS for Windows” dialog box:

→Make sure that “Open an existing data source” is selected (has a dot next to it).

→ “More files” should be highlighted in the first box below “open existing data source.”

→ Click “ok”

Figure 1:



STEP 3:

→The “Open File” dialog box should now be on the screen.

→Click on the arrow next to the “Look in” box. A drop down list should appear.

→Select the location of the file you wish to open from the drop down list (if you received the data via CD, then select the CD drive from the list)

→In the “Files of type” box:

→Click on the arrow next to the “files of type” box. A drop down list should appear.

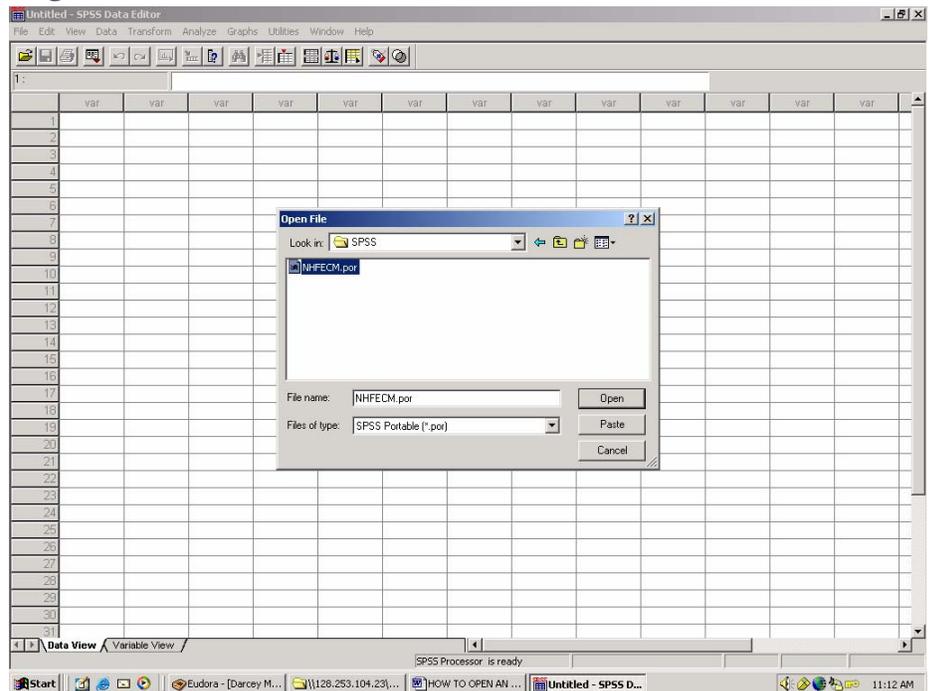
→Since the file that you are trying to open is a SPSS portable file, select “SPSS portable (*.por)” from the list. Once you have selected it, your file(s) should appear in the larger box.

→select the file that you wish to open by clicking on it once. Everything should look similar to Figure 2 (the file name will vary depending on the dataset you are using)

→click “ok.”

→The data should appear on your screen, complete with variable names and value labels.

Figure 2:



If you need further assistance, please feel free to contact Holly Larrabee-Warner, Support & Acquisitions Specialist, either via phone (607)254-4677 or e-mail at ndacansupport@cornell.edu